

RESEARCH GRANTS COUNCIL (RGC)
POSTDOCTORAL FELLOWSHIP SCHEME (PDFS)

Academic Referee's Report Form
(CONFIDENTIAL)

General Notes:

- The supporting university should provide the nominee its contact information below, for each referee to return the completed referee's report directly to the university by post/ fax (under confidential cover) or e-mail.
- The nominee should complete **Part A** of the referee's report.
- The nominee should forward one copy of this referee's report (including this cover page) to each of his/ her two academic referees* for completion of **Part B**.
- **Part B** of the referee's report should be entirely written by the academic referee, who should return the completed report (including this cover page) directly to the supporting university for inclusion in the submission of nomination.
- The supporting university should fill in the ***RGC Reference Number*** at the top right corner of this page after receipt of the completed referee's report.

Name of Supporting University:
Address:
Fax:
E-mail:
Submission Deadline:

* - *The referee's report should be completed in English.*

- *The two academic referees should be familiar with the nominee's academic achievements and research ability / potential.*

- *Proposed postdoctoral supervisor of the nominee during the fellowship period is not allowed to be the nominee's academic referee to provide this report.*

- *Persons from non-academic background are considered not appropriate to act as academic referees.*

Declaration by the Supporting University:

The supporting university has verified that this report is submitted directly by the academic referee concerned.

Part A Nominee's Particulars (to be completed by the nominee)

Name of Nominee :	(Surname)
	(Other name)
Recruiting Faculty / School / Department / Division / Unit ^ :	

^ Please do not mention the name of the supporting university

Part B Academic Referee's Report (to be completed by the referee)

Notes to Referee:

- The nominee named above is being nominated for the RGC Postdoctoral Fellowship Scheme (PDFS) by the supporting university named on the cover page.
- Proposed postdoctoral supervisor of the nominee during the fellowship period is **not allowed to be the nominee's academic referee** to provide this report.
- Please complete **Part B** of this report **in English** and **return the completed report (including the cover page) directly to the supporting university.**
- Please refrain from mentioning the name of the supporting university to enable blind review to be conducted.
- All information given here will be treated as strictly confidential. It will be accessible only to the PDFS Selection Panels and those who are responsible for processing this nomination within the named university and the RGC.
- Please provide genuine and sufficient information in the report to facilitate the Selection Panel in evaluating the nominee's research ability and potential.
- All information submitted shall be handled in accordance with the requirements stipulated by the Personal Data (Privacy) Ordinance in Hong Kong.

1. How long and in what capacity have you known the nominee?

2. How would you rate the following attributes of the nominee?

(Please tick as appropriate)

	Excellent (top 5%)	Very Good (top 6-20%)	Good (top 21-50%)	Average or below (lower than 50%)	No basis for judgment
Intellectual capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability for conducting scholastic research	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knowledge of proposed research study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Analytical power and reasoning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Imagination and originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation and perseverance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Skills of writing and argumentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity for independent work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability and sense of responsibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership experience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Please describe the research ability and potential of the nominee, and explain any other aspects of the nominee's experience and skills that are relevant to PDFS.

(Please refrain from mentioning the name of the supporting university.) Please attach separate sheet(s) if more space is required.)

4. What is your overall recommendation for this nominee?

- Recommend very strongly
- Recommend strongly
- Recommend with reservation
- Do not recommend

Name of Referee:	Title:
(in BLOCK letters)	(Prof / Dr / Mr / Ms / Mrs)*
University / Organisation:	
Position:	
E-mail Address:	
Telephone Number [#] :	

(# Please provide country code and area code, e.g. +86-10-1234567)

* Please delete as appropriate

Declaration by the Referee:

I hereby declare that

- I am **not** the proposed postdoctoral supervisor of the nominee during the fellowship period.
- I have **no** conflict(s) of interest in the capacity of academic referee in this nomination.

Signature: _____ Date: _____

This document is strictly CONFIDENTIAL. Please send it directly to the supporting university (under confidential cover) whose details are given on the cover page.