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|  | RGC Ref. No.: |  |
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**RESEARCH GRANTS COUNCIL**

**RGC Postdoctoral Fellowship Scheme (PDFS)**

**Completion Report**

(*for completed fellowship only*)

***This form should be completed and signed by the awardee and the supporting university, and submitted in text-searchable PDF format.***

**A: General Information**

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| **Name of Awardee:** | |  |
| **Name of Supporting University:** | |  |
| **Affiliated Faculty / School / Department / Division / Unit:** | |  |
| **Name(s) and Designation(s) of Supervisor(s):** | |  |
| **Fellowship Commencement Date (dd/mm/yyyy):** | |  |
| **Fellowship Completion Date:**  **(dd/mm/yyyy)** | |  |
|  | | |
| **B: The Final Report** | | |
| 1. **Objectives**   **(1a) Title of research project(s) (if applicable)**   |  | | --- | |  |   **(1b)** **Objectives of research project(s) / activities for the whole fellowship period:**  *1.*  *2.*  *3. ….*  **(1c) Summary of objectives addressed to date**   |  |  |  | | --- | --- | --- | | **Objective**  *(as per (1b) above)* | **Addressed**  *(please tick)* | **Percentage achieved**  *(please estimate)* | | 1. |  |  | | 2. |  |  | | 3. |  |  | | … |  |  | | | |
| **(1d) Realisation of the objectives**  *(max. in two A4 pages, please state how and to what extent the objectives have been achieved, give reason(s) for under-achievement and outline attempt(s) to overcome problem(s), if any)*   |  | | --- | |  |  1. **Research Outcome**   **(2a) Major findings and research outcome**  *(max. in one A4 page, please make reference to 4. Research Output where necessary)*   |  | | --- | |  |   **(2b) Potential for further development of the research and the proposed course of action**  *(max. in half A4 page)*   |  | | --- | |  |   **3. Layman’s Summary**  *(describe in layman’s language the nature, significance and value of the research project / activities, in no more than 200 words)*   |  | | --- | |  |   **4. Research Output**  **(4a) Peer-r****eviewed publication(s) arising directly from this** **fellowship / research project**  *(Please attach a copy of the publication and/or the letter of acceptance if not yet submitted in the previous progress report(s). All listed publications must acknowledge RGC’s funding support by quoting the specific grant reference.)*  *Please fill in the following table for* ***each*** *publication.*   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | 1. **The Latest Status of Publication** | **Published** | **Accepted but not yet published^** | | **Under Review^** | | **Under Preparation^** (optional) | |  |  | |  | |  | | ^ For not-yet-published publication, items (vi) to (xxvi) can be left blank if information is not yet available. | | | | | | | | 1. **Author(s)**   *(denote the corresponding author with an asterisk\*)* |  | | | | | | | 1. **Contact information of the corresponding author(s)** | Name | | ORCID (if any) | | Email | | |  | |  | |  | | | 1. **Title (in published language)** |  | | | | | | | 1. **Title in other language (if any)** |  | | | | | | | 1. **Full name of journal/book** |  | | | | | | | 1. **Volume** |  | | | | | | | 1. **Issue number** |  | | | | | | | 1. **Pages** |  | | | | | | | 1. **Article Number** |  | | | | | | | 1. **Other necessary publishing details (if any)** |  | | | | | | | 1. **Year of publication / Year of acceptance** |  | | | | | | | 1. **Original language of the publication** |  | | | | | | | 1. **Publisher or equivalent** |  | | | | | | | 1. **Digital object identifier (DOI)** |  | | | | | | | 1. **Abstract (as set out in the journal article)** |  | | | | | | | 1. **Open access status**   *(Immediate open access / Embargoed open access / Non-open access)* |  | | | | | | | 1. **Embargo end date (month, year) (if any)** |  | | | | | | | 1. **Accessible from the institutional repository** *(Yes or No)* |  | | | | | | | 1. **Hyperlink to the publication (the link to institutional repository if preferred) (if any)** |  | | | | | | | 1. **Other affordable means for access (if any)**   *(Individual article purchase offered by the publisher / Access through the university libraries (on membership) / Contacting the corresponding author(s))* |  | | | | | | | 1. **Article Processing Charge (APC) for publishing the article in an open access journal**   *(Required / Not required / Not applicable)* |  | | | | | | | 1. **Total amount of associated APC (in Hong Kong dollars, if any)** |  | | | | | | | 1. **Amount of associated APC paid by university (or universities, in case it is borne by more than one university) (in Hong Kong dollars, if any)** |  | | | | | | | 1. **Copyright retained by author(s)** *(Yes or No)* |  | | | | | | | 1. **Number(s) and jurisdiction(s) of the granted patents associated with the article (if any)** |  | | | | | | | 1. **Submitted to RGC (indicate the year ending of the relevant progress report)** |  | | | | | | | 1. **Attached to this report** *(Yes or No)* |  | | | | | | | 1. **Acknowledged the support of RGC** *(Yes or No)* |  | | | | | | | | |
| **(4b) Other research output(s) (if applicable, not including that from international conference(s) and/or overseas research- related activities):** | | |
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| **5. Conference and Research-related Activities**  **(5a) International conference(s) attended and/or overseas research-related activities participated during the fellowship period:**  *(Please provide the date, place and name of each conference)* | | |
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| **(5b) Related output(s) of the international conference(s) and/or overseas research-related activities (if applicable):** | | |
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| 1. **Public access of completion report**   *(Please specify the information, if any, that cannot be provided for public access and give the reasons.)*   |  |  | | --- | --- | | Information that cannot be provided for public access | Reasons | |  |  |  |  |  | | --- | --- | | **Signature of Awardee:** |  | | **Date:** |  | | **Email Address:** |  | | | |

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| **7. Fellowship Expenditure**  **(7a) Source of funding**   |  |  | | --- | --- | | **Source** | **Amount (HK$)** | | RGC (PDFS fellowship stipends) |  | | University / Others (please specify) |  | | Total budget |  |   **(7b) Actual expenditure**   |  |  | | --- | --- | | **Direct cost** | **Amount (HK$)** | | Awardee’s basic salary  as Postdoctoral Fellow |  | | Conference and research-related  travel allowance |  | | Others (please specify): |  | | Total |  | | Balance: | ( % of PDFS fellowship stipends) |   **8. Overall Comment: Note 1** | | | |
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| Note 1: | The comment should be provided by the awardee’s supervisor(s) to cover his/her performance, conduct, research activities participated and the relevant output(s), as well as other observations. | | |
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| **The above assessment is conducted by:** | | | |
| **Signature:** | |  | |
| **Title / Name:** | |  | |
| **Designation:** | |  | |
| **Relationship with Awardee:** | |  | |
| **Email Address:** | |  | |
| **Date:** | |  | |
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| **This completion report is endorsed by Note 2:** | | | |
| **Signature of Countersigning Officer:** | | |  |
| **Title / Name:** | | |  |
| **Designation:** | | |  |
| **Supporting University:** | | |  |
| **Date:** | | |  |

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| Note 2: | Countersigning Officer should be the Vice-President (Research) or Chairman, Research Committee or equivalent. |